



**Committee: Executive**

**Date: Monday 2 October 2023**

**Time: 6.30 pm**

**Venue Bodicote House, Bodicote, Banbury, Oxon OX15 4AA**

## **Membership**

### **Councillor Barry Wood (Chairman)**

Councillor Phil Chapman  
Councillor Donna Ford  
Councillor Andrew McHugh  
Councillor Dan Sames

### **Councillor Adam Nell (Vice-Chairman)**

Councillor Sandy Dallimore  
Councillor Nicholas Mawer  
Councillor Eddie Reeves  
Councillor Nigel Simpson

## **AGENDA**

### **1. Apologies for Absence**

### **2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

### **3. Petitions and Requests to Address the Meeting**

The Chairman to report on any requests to submit petitions or to address the meeting.

### **4. Minutes (Pages 9 - 20)**

To confirm as a correct record the Minutes of the meeting held on 4 September 2023.

### **5. Chairman's Announcements**

To receive communications from the Chairman.

## 6. **Response to Petition Received on Food Choices** (Pages 21 - 26)

Report of Corporate Director Communities and Climate Action Manager

### **Purpose of report**

To set out the council's response to the petition received at the 17 July 2023 Council meeting asking the council to support the raising of awareness of the links between food choices, individual carbon footprints and biodiversity loss.

The wording of the petition was as follows:

*"We, the undersigned, petition Council to use its website and leaflets to households on recycling and food waste to raise awareness of the links between food choices, individual carbon footprints and biodiversity loss.*

*We ask Council to encourage residents to consume less meat and dairy and to support local growers and farmers by choosing seasonal, local produce. "*

This report sets out how the Council has considered the petition and seeks approval of Executive for its proposed resolution.

### **Recommendations**

The meeting is recommended:

- 1.1 To acknowledge that the council has already taken considerable steps to support the need for changes in the way food is produced in order to reduce its impact on the climate and biodiversity.
- 1.2 To acknowledge that the council is continuing to support the district in reducing its carbon emissions and seek opportunities to enhance local biodiversity and is working with a range of partners on several initiatives to make this possible.
- 1.3 To acknowledge the work of the Food Insecurity Working Group and the development of a food strategy locally through Good Food Oxfordshire.
- 1.4 To ask the Corporate Director Communities to respond to the petitioner setting out the Council's position.

## 7. **An Action Plan Regarding the Cost of Living Crisis** (Pages 27 - 44)

Report of Assistant Director Wellbeing and Housing

### **Purpose of report**

This report presents both the activities Cherwell District Council is currently engaged in to support residents experiencing difficulties because of the rising cost of living and provides an update on a range of new actions designed for this winter and so complete the action agreed by Full Council on 17 July,

*This council notes the ongoing pressure on the budgets of local residents and calls on the Executive to draw up a cost-of-living action plan within 100 days.*

## **Recommendations**

The meeting is recommended:

- 1.1 To approve £100,000 investment in the additional activities programmed for winter 2023 and set out within this report as an action plan.
- 1.2 To approve the development of an evaluation framework that captures the impact of these actions and require officers to update the Overview and Scrutiny Committee in November 2023 and January 2024 on progress made.

## **8. Sandy Lane, Yarnton to Kidlington (Pages 45 - 58)**

Report of Assistant Director – Planning and Development

### **Purpose of Report**

To advise the Executive of the considerations associated with the Council resolution on Sandy Lane.

### **Recommendations**

The meeting is recommended:

- 1.1 To note a development brief and planning application for site PR8 (Land East of A44) will be presented to the Planning Committee for consideration in due course.
- 1.2 To note the wording of a formal response to an application expected to be submitted by Network Rail to the Secretary of State for Transport for a Transport and Works Act Order will involve consultation with the Planning Committee Chairman and Portfolio Holder for Planning and Development in due course.

## **9. Building Control Enforcement (Pages 59 - 70)**

Report of Assistant Director - Planning and Development

### **Purpose of report**

To formalise an Enforcement Policy for Building Control.

### **Recommendations**

The meeting is recommended:

- 1.1 to endorse the proposed building control enforcement policy (Appendix 1).

10. **OxLEP's Oxfordshire Strategic Economic Plan 2023 - 2033** (Pages 71 - 146)

Report of Assistant Director - Growth and Economy

**Purpose of report**

To consider Oxfordshire Local Economic Partnership's (OxLEP's) Strategic Economic Plan for Oxfordshire (SEP) 2023 – 2033, providing an update on the progress to date in drafting the document. The report will also outline the SEP's forward trajectory, explaining the path it will follow both through Cherwell District Council's democratic processes and through other organisations involved. This includes, for example, the OxLEP Board; other local authorities (reporting through their respective democratic processes) and the Future Oxfordshire Partnership (FOP).

**Recommendations**

The meeting is recommended:

- 1.1 To endorse OxLEP's Strategic Economic Plan (SEP) 2023 – 2033.
- 1.2 To delegate to the Corporate Director – Communities, in conjunction with the Portfolio Holder for Regeneration, to engage in the development of the detail of the SEP, including any future action plans which might emerge.

11. **OxLEP's Oxfordshire Visitor Economy Vision and Destination Management Plan 2023 - 2028** (Pages 147 - 330)

Report of Assistant Director – Growth and Economy

**Purpose of report**

To consider Oxfordshire Local Economic Partnership's (OxLEP's) Oxfordshire Visitor Economy Vision and Destination Management Plan 2023 – 2028.

**Recommendation**

The meeting is recommended:

- 1.1 To note OxLEP's Oxfordshire Visitor Economy Vision and Destination Management Plan 2023 – 2028.

12. **Procurement Strategy (incorporating Social Value)** (Pages 331 - 354)

Report of Assistant Director Law and Governance & Monitoring Officer

**Purpose of report**

To provide an overview of a new Procurement Strategy - with background context to its aims and objectives - for adoption by the Council.

**Recommendations**

The meeting is recommended:

1.1 To approve the Procurement Strategy.

**13. Performance, Risk and Finance Monitoring Report August 2023** (Pages 355 - 406)

Report of Assistant Director Finance and Assistant Director Customer Focus

**Purpose of report**

To give the committee an update on how well the council is performing in delivering its priorities, managing potential risks, and balancing its finances during August 2023.

**Recommendations**

The meeting is recommended:

1.1 To consider and note the contents of the Council's Performance, Risk and Financial report for the month of August 2023.

1.2 To approve the Risk Strategy 2023 – 24 (Appendix 8).

1.3 To note the change in the reporting cycle for the five monitoring only measures from monthly to quarterly.

1.4 To approve the use of reserves in Appendix 5.

1.5 To approve the £0.108m additional grant funding for the Disabled Facility Grant Capital Project.

**14. Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

**15. Exclusion of the Press and Public**

The following report contains exempt information as defined in the following paragraph of Part 1, Schedule 12A of Local Government Act 1972.

3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Members are reminded that whilst the following item has been marked as exempt, it is for the meeting to decide whether or not to consider it in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

No representations have been received from the public requesting that this item be considered in public.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraph 3 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

## **16. Town Centre House**

\*\* This exempt report will follow \*\*

Exempt report of Corporate Director Resources

**Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.**

## **Information about this Agenda**

### **Apologies for Absence**

Apologies for absence should be notified to [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk) or 01295 221534 prior to the start of the meeting.

### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

This agenda constitutes the 5 day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

## **Evacuation Procedure**

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## **Queries Regarding this Agenda**

Please contact Natasha Clark, Democratic and Elections [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk), 01295 221534

**Yvonne Rees**  
**Chief Executive**

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